

Quotation Submission Letter

[Use Letter-head Pad]

RFQ No: Bio/HEQ/RFQ -03/2016-17

Date:01.06.17

To:

DR.M.Sayedul Islam
Chairman and Sub Project Manager HEQEP (CP-213).
Department of Biochemistry
and Molecular Biology ,
University of Dhaka.

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for delivery of the Goods and related services named Molecular Biology PCR and HPLC Reagent (G3)

The total Price of my/our Quotation is BDT

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 21(b) of the Terms and Conditions and pledge not to indulge in such practices in competing for or completion of delivery of Goods.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the RFQ Document issued by you on 01.06.17

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal

Date:

Higher Education Quality Enhancement Project (HEQEP)
REQUEST FOR QUOTATION

for
PCR and HPLC Reagent (G3)

RFQ No: Bio/HEQ/RFQ -03/2016-17

Date-**01.06.17**

To

1	The Higher Education Quality Enhancement Project(HEQEP)has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2	Detailed Specifications and, Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days
3	Quotation shall be prepared and submitted using the 'Quotation Document'.
4	Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in Para 6 below
5	No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6	Quotation in a sealed envelope or by fax or through electronic mail shall be submitted to the office of the undersigned by 11am or before 08/06/2017 The envelope containing the Quotation must be clearly marked "Quotation for Office PCR and HPLC Reagent (G3)and will be opened by the respected committee at 12.00pm on 08/06/2017 . Quotations received later than the time specified herein shall not be accepted
7	Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in Para 6 above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation
8	The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
9	All Quotations must be valid for a period of at least 120 days from the closing date of the Quotation.
10	No public opening of Quotations received by the closing date shall be held.
11	Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12	Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
13	Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid Trade License, Tax Identification Number (TIN), VAT Registration Number and Financial Solvency Certificate from any scheduled Bank; without which the Quotation may be considered non-responsive
14	Quotations shall be evaluated based on information and documents submitted with the

	Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
15	In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16	The supply of Goods and related services shall be completed within 45 days from the date of issuing the Purchase Order.
17	The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within 15 days of receipt of approval from the Approving Authority.
18	The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

DR.M.Sayedul Islam
Chairman and Sub Project Manager HEQEP (CP-213).
Department of Biochemistry
and Molecular Biology ,
University of Dhaka.

Distribution:

1. HEQEP for information and circulation in their notice board.
2. Web Programmer cum Web master for posting in the web site of Dhaka University.
- 3. Notice Board of** Department of Biochemistry and Molecular Biology , University of Dhaka.
4. Office File.

Technical Specification of the PCR and HPLC Reagent (G3)

Sl no	Item no	Description of Items	Full Technical Specification and Standards	Country of Origin	Make and Model
1	2	3	4	5	6
1		PCR Reagent buffers, dNTPs and master mix 1000 reactions x5	The Go Taq G2 Hot Start Master Mixes are ready to use mixes containing all necessary components (Go Taq G2 Hot Start polymerase,buffer,dNTPs and optimized magnesium)	USA./UK	
2		Columns for HPLC Machine, C18 x4	High Performance reversed-phase Columns for the separation of small molecules 5µ.6x250mm Bonding-C18 monomeric Endcapping-Double C-17.5-18.9% €120-140A surface area 290-320 m2/g pH range 2.0-8.0	USA./UK	

I/We declare to supply Goods and related services offered by me/us fully in compliance with the Technical Specifications and Standards mentioned hereinabove

<p>Signature of Quotationer with Seal</p>	<p>Date:</p>
<p>Name of Quotationer</p>	

Higher Education Quality Enhancement Project (HEQEP)
Price Schedule for PCR and HPLC Reagent (G3)

RFQ No: Bio/HEQ/RFQ -03/2016-17

Date-01/06/2017

SL.NO	Description of Items	Quantities	U/P TK	Total Price	Destination for Delivery of Goods
1	PCR Reagent buffers, dNTPs and master mix 1000 reactions x5	05			Department of Biochemistry and Molecular Biology University of Dhaka.
2	Columns for HPLC Machine, C18 x4	04			

Total Amount for Supply of Reagents (inclusive of VAT and all applicable taxes; see Note 2 below)		In figure		
		In words		
Goods to be supplied to	Department of Biochemistry and Molecular Biology , University of Dhaka.			
Total Amount in Taka (in words)				
Delivery Offered	45 days from date of issuing the Purchase Order]			
Warranty Provided	12 months from date of completion of the delivery			

Signature of Quotationer with Seal	Date:
Name of Quotationer	

**Terms and Conditions
for
Supply of Goods and Payment**

1	Terms and Conditions contained herein shall be binding upon both the Procuring Entity and the Supplier for the purpose of administration and management of this Contract.
2	Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of the Public Procurement Act, 2006 and the Public Procurement Rules, 2008.
3	The Supplier shall have to complete the delivery in all respects within 45 days of issuing the Purchase Order in conformity with the Terms and Conditions.
4	The Supplier shall be entitled to an extension of the Delivery Schedule if the Procuring Entity delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
5	All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the Procuring Entity or his/her authorized representative.
6	The Procuring Entity shall check and verify the delivery made by the Supplier in conformity with the Technical Specifications and notify the Supplier of any Defects found.
7	If the Goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the Supplier, with reasons.
8	The Supplier shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
9	Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the Priced Schedule and Specifications. 100% of the Contract price of the Goods and related services shall be paid after submission and acceptance of the Delivery Chalan.
10	The Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
11	The total Contract Price is BDT.....
12	The Procuring Entity shall retain or in other words deduct from the Payment due to the Supplier, at the rate of ten (10) percent of the contract price as security Deposit and kept it until expiration of the Warranty Period.
13	The minimum Warranty Period of the Supplies shall be 12 months ; starting from the date of completion of delivery in the form of submission by the Supplier and acceptance by the Procuring Entity, of the Delivery Chalan.
14	The Security deposit shall be returned to the Supplier within twenty one (21) days after expiry of the Warranty Period.
15	The Supplier shall remain liable to fulfil the obligations pursuant to Rule 40 (5) of the Public Procurement Rules, 2008.

16	The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services .
17	Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility
18	Damage to the Goods during the Warranty Period shall be remedied by the Supplier at the Supplier's own cost, if the damage arises from the supply and installation by the Supplier.
19	No modification to Scope of Supply and no Variations to the quantities ordered shall be permissible under any circumstances.
20	The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.
21	The Procuring Entity may, by written Notice sent to the Supplier, terminate the Contract in whole or in part at any time, if the Supplier: <ul style="list-style-type: none"> a. fails to deliver Goods and related services as per Delivery Schedule and Specifications. b. in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in delivery of goods and related services. c. fails to perform any other obligation(s) under the Contract.
22	The Procuring Entity and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
23	The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion and coercion in Section 64 of the Public Procurement Act, 2006 and Rule 127 of the Public Procurement Rules, 2008.

<p>For the Purchaser:</p> <p>DR.M.Sayedul Islam Chairman and Sub Project Manager HEQEP (CP-213). Department of Biochemistry and Molecular Biology , University of Dhaka..</p>	<p>For the Supplier:</p>
Date	Date

Quotation Submission Letter

[Use Letter-head Pad]

RFQ No: Bio/HEQ/RFQ -04/2016-17

Date:01.06.17

To:

DR.M.Sayedul Islam
Chairman and Sub Project Manager HEQEP (CP-213).
Department of Biochemistry
and Molecular Biology ,
University of Dhaka.

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for delivery of the Goods and related services named Instruments for Cell Culture (G4)

The total Price of my/our Quotation is BDT

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 21(b) of the Terms and Conditions and pledge not to indulge in such practices in competing for or completion of delivery of Goods.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the RFQ Document issued by you on 01.06.17

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal
Date:

Higher Education Quality Enhancement Project (HEQEP)

REQUEST FOR QUOTATION

for

Instruments for Cell Culture (G4)

RFQ No: Bio/HEQ/RFQ -04/2016-17

Date-**01.06.17**

To

1	The Higher Education Quality Enhancement Project(HEQEP)has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2	Detailed Specifications and, Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days
3	Quotation shall be prepared and submitted using the 'Quotation Document'.
4	Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in Para 6 below
5	No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6	Quotation in a sealed envelope or by fax or through electronic mail shall be submitted to the office of the undersigned by 11am or before 08/06/2017 The envelope containing the Quotation must be clearly marked "Quotation for Office Instruments for Cell Culture (G4) and will be opened by the respected committee at 12.00pm on 08/06/2017 . Quotations received later than the time specified herein shall not be accepted
7	Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in Para 6 above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation
8	The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
9	All Quotations must be valid for a period of at least 120 days from the closing date of the Quotation.
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12	Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
13	Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid Trade License, Tax Identification Number (TIN), VAT Registration Number and Financial Solvency Certificate from any scheduled Bank; without which the Quotation may be considered non-responsive

14	Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
15	In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16	The supply of Goods and related services shall be completed within 45 days from the date of issuing the Purchase Order.
17	The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within 15 days of receipt of approval from the Approving Authority.
18	The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

DR.M.Sayedul Islam
Chairman and Sub Project Manager HEQEP (CP-213).
Department of Biochemistry
and Molecular Biology ,
University of Dhaka.

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4. Office File.

Technical Specification of the Instruments for Cell Culture (G4)

Sl no	Item no	Description of Items	Full Technical Specification and Standards	Country of Origin	Make and Model
1	2	3	4	5	6
1		Cell Counter chamber	The chamber bottom on the central ridge is 0.1mm lower than the two outer ridges. The ruling shows 9 large squares of 1 mm 2 each.	Germany	
2		Liquid nitrogen container	Static holding time days-87 Working time days-54 Evaporation Rate-0.23 Liquid nitrogen capacity-20L	USA./UK	
3		Carbon dioxide cylinder	Heavy	USA./China	
4		Immunoblotting chamber	2 platinum electrode panels(EBU204) 4 transfer cassettes with 4 sponge pad 4 additional sponge pad Safety cover with power leads Tubing adapters.		
5		Mini Centrifuge	Speed -15500rpm Capacity-12x1.5/2.0ml Speed Increment-100rpm or 100rcf Timer-20 sec to 99 min or continuous	USA./UK	

I/We declare to supply Goods and related services offered by me/us fully in compliance with the Technical Specifications and Standards mentioned hereinabove

<p>Signature of Quotationer with Seal</p>	<p>Date:</p>
<p>Name of Quotationer</p>	

Higher Education Quality Enhancement Project (HEQEP)
Price Schedule for Instruments for Cell Culture (G4)

RFQ No: Bio/HEQ/RFQ -04/2016-17

Date-01/06/2017

SL.NO	Description of Items	Quantities	U/P TK	Total Price	Destination for Delivery of Goods
1	Cell Counter chamber	01			Department of Biochemistry and Molecular Biology University of Dhaka.
2	Liquid nitrogen container	01			
3	Carbon dioxide cylinder	01			
4	Immunoblotting chamber	01			
5	Mini Centrifuge	02			

Total Amount for Supply of Reagents (inclusive of VAT and all applicable taxes; see Note 2 below)		In figure		
		In words		
Goods to be supplied to	Department of Biochemistry and Molecular Biology , University of Dhaka.			
Total Amount in Taka (in words)				
Delivery Offered	45 days from date of issuing the Purchase Order]			
Warranty Provided	24 months from date of completion of the delivery			

Signature of Quotationer with Seal	Date:
Name of Quotationer	

**Terms and Conditions
for
Supply of Goods and Payment**

1	Terms and Conditions contained herein shall be binding upon both the Procuring Entity and the Supplier for the purpose of administration and management of this Contract.
2	Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of the Public Procurement Act, 2006 and the Public Procurement Rules, 2008.
3	The Supplier shall have to complete the delivery in all respects within 45 days of issuing the Purchase Order in conformity with the Terms and Conditions.
4	The Supplier shall be entitled to an extension of the Delivery Schedule if the Procuring Entity delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
5	All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the Procuring Entity or his/her authorized representative.
6	The Procuring Entity shall check and verify the delivery made by the Supplier in conformity with the Technical Specifications and notify the Supplier of any Defects found.
7	If the Goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the Supplier, with reasons.
8	The Supplier shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
9	Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the Priced Schedule and Specifications. 100% of the Contract price of the Goods and related services shall be paid after submission and acceptance of the Delivery Chalan.
10	The Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
11	The total Contract Price is BDT.....
12	The Procuring Entity shall retain or in other words deduct from the Payment due to the Supplier, at the rate of ten (10) percent of the contract price as security Deposit and kept it until expiration of the Warranty Period.
13	The minimum Warranty Period of the Supplies shall be 12 months; starting from the date of completion of delivery in the form of submission by the Supplier and acceptance by the Procuring Entity, of the Delivery Chalan.
14	The Security deposit shall be returned to the Supplier within twenty one (21) days after expiry of the Warranty Period.
15	The Supplier shall remain liable to fulfil the obligations pursuant to Rule 40 (5) of the Public

Quotation Submission Letter

[Use Letter-head Pad]

RFQ No: Bio/HEQ/RFQ -07/2016-17

Date:01.06.17

To:

DR.M.Sayedul Islam
Chairman and Sub Project Manager HEQEP (CP-213).
Department of Biochemistry
and Molecular Biology ,
University of Dhaka.

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for delivery of the Goods and related services named Electric Equipments (G7)

The total Price of my/our Quotation is BDT

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 21(b) of the Terms and Conditions and pledge not to indulge in such practices in competing for or completion of delivery of Goods.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the RFQ Document issued by you on 01.06.17

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal

Date:

Higher Education Quality Enhancement Project (HEQEP)
REQUEST FOR QUOTATION

for
Electric Equipments (G7)

RFQ No: Bio/HEQ/RFQ -07/2016-17

Date-**01.06.17**

To

1	The Higher Education Quality Enhancement Project(HEQEP)has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
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4. Office File.

Technical Specification of the Electric Equipments (G7)

Sl no	Item no	Description of Items	Full Technical Specification and Standards	Country of Origin	Make and Model
1	2	3	4	5	6
1		Electric Equipments AC (G7)	2.0 Ton,24000BTU Warrantee- Compressor-03 years Spare parts-03 years After sale service- 03 years	Any	

I/We declare to supply Goods and related services offered by me/us fully in compliance with the Technical Specifications and Standards mentioned hereinabove

<p>Signature of Quotationer with Seal</p>	<p>Date:</p>
<p>Name of Quotationer</p>	

Higher Education Quality Enhancement Project (HEQEP)
Price Schedule for Electric Equipments AC (G7)

RFQ No: Bio/HEQ/RFQ -07/2016-17

Date-01/06/2017

SL.NO	Description of Items	Quantities	U/P TK	Total Price	Destination for Delivery of Goods
1	2.0 Ton,24000BTU Warrantee- Compressor-03 years Spare parts-03 years After sale service- 03 years	02			Department of Biochemistry and Molecular Biology University of Dhaka.

Total Amount for Supply of Reagents (inclusive of VAT and all applicable taxes; see <i>Note 2 below</i>)	In figure		
	In words		

Goods to be supplied to	Department of Biochemistry and Molecular Biology , University of Dhaka.
Total Amount in Taka (in words)	
Delivery Offered	45 days from date of issuing the Purchase Order]
Warranty Provided	12 months from date of completion of the delivery

Signature of Quotationer with Seal	Date:
Name of Quotationer	

**Terms and Conditions
for
Supply of Goods and Payment**

1	Terms and Conditions contained herein shall be binding upon both the Procuring Entity and the Supplier for the purpose of administration and management of this Contract.
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11	The total Contract Price is BDT.....
12	The Procuring Entity shall retain or in other words deduct from the Payment due to the Supplier, at the rate of ten (10) percent of the contract price as security Deposit and kept it until expiration of the Warranty Period.
13	The minimum Warranty Period of the Supplies shall be 12 months; starting from the date of completion of delivery in the form of submission by the Supplier and acceptance by the Procuring Entity, of the Delivery Chalan.
14	The Security deposit shall be returned to the Supplier within twenty one (21) days after expiry of the Warranty Period.
15	The Supplier shall remain liable to fulfil the obligations pursuant to Rule 40 (5) of the Public Procurement Rules, 2008.
16	The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services .
17	Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility

18	Damage to the Goods during the Warranty Period shall be remedied by the Supplier at the Supplier's own cost, if the damage arises from the supply and installation by the Supplier.
19	No modification to Scope of Supply and no Variations to the quantities ordered shall be permissible under any circumstances.
20	The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.
21	The Procuring Entity may, by written Notice sent to the Supplier, terminate the Contract in whole or in part at any time, if the Supplier: <ul style="list-style-type: none"> a. fails to deliver Goods and related services as per Delivery Schedule and Specifications. b. in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in delivery of goods and related services. c. fails to perform any other obligation(s) under the Contract.
22	The Procuring Entity and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
23	The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion and coercion in Section 64 of the Public Procurement Act, 2006 and Rule 127 of the Public Procurement Rules, 2008.

<p>For the Purchaser:</p> <p>DR.M.Sayedul Islam Chairman and Sub Project Manager HEQEP (CP-213). Department of Biochemistry and Molecular Biology , University of Dhaka..</p>	<p>For the Supplier:</p>
Date	Date

Quotation Submission Letter

[Use Letter-head Pad]

RFQ No: Bio/HEQ/RFQ -06/2016-17

Date:01.06.17

To:

DR.M.Sayedul Islam
Chairman and Sub Project Manager HEQEP (CP-213).
Department of Biochemistry
and Molecular Biology ,
University of Dhaka.

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for delivery of the Goods and related services named Computer & IT Equipments (G6)

The total Price of my/our Quotation is BDT

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 21(b) of the Terms and Conditions and pledge not to indulge in such practices in competing for or completion of delivery of Goods.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the RFQ Document issued by you on 01.06.17

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal
Date:

Higher Education Quality Enhancement Project (HEQEP)
REQUEST FOR QUOTATION
for
Computer & IT Equipments (G6)

RFQ No: Bio/HEQ/RFQ -06/2016-17

Date-**01.06.17**

To

1	The Higher Education Quality Enhancement Project(HEQEP)has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2	Detailed Specifications and, Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days
3	Quotation shall be prepared and submitted using the 'Quotation Document'.
4	Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in Para 6 below
5	No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6	Quotation in a sealed envelope or by fax or through electronic mail shall be submitted to the office of the undersigned by 11am or before 08/06/2017 The envelope containing the Quotation must be clearly marked "Quotation for Office Computer & IT Equipments (G6)and will be opened by the respected committee at 12.00pm on 08/06/2017. Quotations received later than the time specified herein shall not be accepted
7	Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in Para 6 above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation
8	The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
9	All Quotations must be valid for a period of at least 120 days from the closing date of the Quotation.
10	No public opening of Quotations received by the closing date shall be held.
11	Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12	Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
13	Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its

	qualification shall be required to submit certified photocopies of latest documents related to valid Trade License, Tax Identification Number (TIN), VAT Registration Number and Financial Solvency Certificate from any scheduled Bank; without which the Quotation may be considered non-responsive
14	Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
15	In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16	The supply of Goods and related services shall be completed within 45 days from the date of issuing the Purchase Order.
17	The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within 15 days of receipt of approval from the Approving Authority.
18	The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

DR.M.Sayedul Islam
Chairman and Sub Project Manager HEQEP (CP-213).
Department of Biochemistry
and Molecular Biology ,
University of Dhaka.

Distribution:

1. HEQEP for information and circulation in their notice board.
2. Web Programmer cum Web master for posting in the web site of Dhaka University.
- 3. Notice Board of** Department of Biochemistry and Molecular Biology , University of Dhaka.
4. Office File.

Technical Specification of the Computer & IT Equipments (G6)

Sl no	Item no	Description of Items	Full Technical Specification and Standards	Country of Origin	Make and Model
1	2	3	4	5	6
1		PC Core i5 Free DOS 1TB	Intel 7 th Gen Core i5-7500 Processor-3.4 GHz up to 3.8 GHz Turbo Boost, 6 MB cache,4 cores/Intel H270Chipset/4GB DDR4 RAM 2400 MHz/1TB SATA-7200rpm/DVD+/- RW Drive/HD 630 Graphics/Free DOS/HP USB Optical mouse/HP USB Keyboard/Internal Speaker/3Yr Warranty	USA/Any	
2		Laser printer with Toner	p mono laser, 40ppm,128MB,pro 1.2 GHz	USA/Any	

I/We declare to supply Goods and related services offered by me/us fully in compliance with the Technical Specifications and Standards mentioned hereinabove

<p>Signature of Quotationer with Seal</p>	<p>Date:</p>
<p>Name of Quotationer</p>	

Higher Education Quality Enhancement Project (HEQEP)
Price Schedule for Computer & IT Equipments (G6)

RFQ No: Bio/HEQ/RFQ -06/2016-17

Date-01/06/2017

SL.NO	Description of Items	Quantities	U/P TK	Total Price	Destination for Delivery of Goods
1	PC Core i5 Free DOS 1TB	06			Department of Biochemistry and Molecular Biology University of Dhaka.
2	Laser printer with Toner	02			

Total Amount for Supply of Computer & IT Equipments (include of VAT and all applicable taxes; see <i>Note 2 below</i>)	In figure		
	In words		
Goods to be supplied to	Department of Biochemistry and Molecular Biology , University of Dhaka.		
Total Amount in Taka (in words)			
Delivery Offered	45 days from date of issuing the Purchase Order]		
Warranty Provided	12 months from date of completion of the delivery		

Signature of Quotationer with Seal	Date:
Name of Quotationer	

**Terms and Conditions
for
Supply of Goods and Payment**

1	Terms and Conditions contained herein shall be binding upon both the Procuring Entity and the Supplier for the purpose of administration and management of this Contract.
2	Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of the Public Procurement Act, 2006 and the Public Procurement Rules, 2008.
3	The Supplier shall have to complete the delivery in all respects within 45 days of issuing the Purchase Order in conformity with the Terms and Conditions.
4	The Supplier shall be entitled to an extension of the Delivery Schedule if the Procuring Entity delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
5	All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the Procuring Entity or his/her authorized representative.
6	The Procuring Entity shall check and verify the delivery made by the Supplier in conformity with the Technical Specifications and notify the Supplier of any Defects found.
7	If the Goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the Supplier, with reasons.
8	The Supplier shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
9	Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the Priced Schedule and Specifications. 100% of the Contract price of the Goods and related services shall be paid after submission and acceptance of the Delivery Chalan.
10	The Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
11	The total Contract Price is BDT.....
12	The Procuring Entity shall retain or in other words deduct from the Payment due to the Supplier, at the rate of ten (10) percent of the contract price as security Deposit and kept it until expiration of the Warranty Period.
13	The minimum Warranty Period of the Supplies shall be 12 months ; starting from the date of completion of delivery in the form of submission by the Supplier and acceptance by the Procuring Entity, of the Delivery Chalan.
14	The Security deposit shall be returned to the Supplier within twenty one (21) days after expiry of the Warranty Period.

15	The Supplier shall remain liable to fulfil the obligations pursuant to Rule 40 (5) of the Public Procurement Rules, 2008.
16	The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services .
17	Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility
18	Damage to the Goods during the Warranty Period shall be remedied by the Supplier at the Supplier's own cost, if the damage arises from the supply and installation by the Supplier.
19	No modification to Scope of Supply and no Variations to the quantities ordered shall be permissible under any circumstances.
20	The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.
21	The Procuring Entity may, by written Notice sent to the Supplier, terminate the Contract in whole or in part at any time, if the Supplier: <ul style="list-style-type: none"> a. fails to deliver Goods and related services as per Delivery Schedule and Specifications. b. in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in delivery of goods and related services. c. fails to perform any other obligation(s) under the Contract.
22	The Procuring Entity and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
23	The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion and coercion in Section 64 of the Public Procurement Act, 2006 and Rule 127 of the Public Procurement Rules, 2008.

<p>For the Purchaser:</p> <p>DR.M.Sayedul Islam Chairman and Sub Project Manager HEQEP (CP-213). Department of Biochemistry and Molecular Biology , University of Dhaka..</p>	<p>For the Supplier:</p>
Date	Date

Quotation Submission Letter

[Use Letter-head Pad]

RFQ No: Bio/HEQ/RFQ -08/2016-17

Date:01.06.17

To:

DR.M.Sayedul Islam
Chairman and Sub Project Manager HEQEP (CP-213).
Department of Biochemistry
and Molecular Biology ,
University of Dhaka.

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for delivery of the Goods and related services named Computer Accessories (G8)

The total Price of my/our Quotation is BDT

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 21(b) of the Terms and Conditions and pledge not to indulge in such practices in competing for or completion of delivery of Goods.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the RFQ Document issued by you on 01.06.17

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal
Date:

Higher Education Quality Enhancement Project (HEQEP)
REQUEST FOR QUOTATION
for

Computer Accessories (G8)

RFQ No: Bio/HEQ/RFQ -08/2016-17

Date-**01.06.17**

To

1	The Higher Education Quality Enhancement Project(HEQEP)has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2	Detailed Specifications and, Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days
3	Quotation shall be prepared and submitted using the 'Quotation Document'.
4	Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in Para 6 below
5	No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6	Quotation in a sealed envelope or by fax or through electronic mail shall be submitted to the office of the undersigned by 11am or before 08/06/2017 The envelope containing the Quotation must be clearly marked "Quotation for Office Computer Accessories (G8)and will be opened by the respected committee at 12.00pm on 08/06/2017 . Quotations received later than the time specified herein shall not be accepted
7	Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in Para 6 above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation
8	The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
9	All Quotations must be valid for a period of at least 120 days from the closing date of the Quotation.
10	No public opening of Quotations received by the closing date shall be held.
11	Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12	Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of

	the Contract.
13	Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid Trade License, Tax Identification Number (TIN), VAT Registration Number and Financial Solvency Certificate from any scheduled Bank; without which the Quotation may be considered non-responsive
14	Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
15	In case of anomalies between unit rates or prices and the total amount quoted, the unirates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16	The supply of Goods and related services shall be completed within 45 days from the date of issuing the Purchase Order.
17	The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within 15 days of receipt of approval from the Approving Authority.
18	The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

DR.M.Sayedul Islam
Chairman and Sub Project Manager HEQEP (CP-213).
Department of Biochemistry
and Molecular Biology ,
University of Dhaka.

Distribution:

1. HEQEP for information and circulation in their notice board.
2. Web Programmer cum Web master for posting in the web site of Dhaka University.
3. **Notice Board** of Department of Biochemistry and Molecular Biology , University of Dhaka.
4. Office File.

Technical Specification of the Computer Accessories (G8)

Sl no	Item no	Description of Items	Full Technical Specification and Standards	Country of Origin	Make and Model
1	2	3	4	5	6
1		Computer Network Accessories (Net switch-15,LAN Hub-1,Wifi router-6,LAN Cable-2,LAN Connector-150,pointers +slide changer-3,Multiplugs-10,Converters-5,Hard disk-10 and mouse-5.)	Computer Network Accessories (Net switch-15,LAN Hub-1,Wifi router-6,LAN Cable-2,LAN Connector-150,pointers +slide changer-3,Multiplugs-10,Converters-5,Hard disk-10 and mouse-5.) Description of this Items	USA/Any	

I/We declare to supply Goods and related services offered by me/us fully in compliance with the Technical Specifications and Standards mentioned hereinabove

<p>Signature of Quotationer with Seal</p>	<p>Date:</p>
<p>Name of Quotationer</p>	

Higher Education Quality Enhancement Project (HEQEP)
Price Schedule for Computer Accessories (G8)

RFQ No: Bio/HEQ/RFQ -08/2016-17

Date-01/06/2017

SL.NO	Description of Items	Quantities	U/P TK	Total Price	Destination for Delivery of Goods
1	Computer Network Accessories (Net switch-15,LAN Hub-1,Wifi router-6,LAN Cable-2,LAN Connector-150,pointers +slide changer-3,Multiplugs-10,Converters-5,Hard disk-10 and mouse-5.)	As per Description			Department of Biochemistry and Molecular Biology University of Dhaka.

Total Amount for Supply of Computer Accessories (G8) (include of VAT and all applicable taxes; see Note 2 below)	In figure		
	In words		
Goods to be supplied to	Department of Biochemistry and Molecular Biology , University of Dhaka.		
Total Amount in Taka (in words)			
Delivery Offered	45 days from date of issuing the Purchase Order]		
Warranty Provided	36 months from date of completion of the delivery		

Signature of Quotationer with Seal	Date:
Name of Quotationer	

**Terms and Conditions
for
Supply of Goods and Payment**

1	Terms and Conditions contained herein shall be binding upon both the Procuring Entity and the Supplier for the purpose of administration and management of this Contract.
2	Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of the Public Procurement Act, 2006 and the Public Procurement Rules, 2008.
3	The Supplier shall have to complete the delivery in all respects within 45 days of issuing the Purchase Order in conformity with the Terms and Conditions.
4	The Supplier shall be entitled to an extension of the Delivery Schedule if the Procuring Entity delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
5	All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the Procuring Entity or his/her authorized representative.
6	The Procuring Entity shall check and verify the delivery made by the Supplier in conformity with the Technical Specifications and notify the Supplier of any Defects found.
7	If the Goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the Supplier, with reasons.
8	The Supplier shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
9	Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the Priced Schedule and Specifications. 100% of the Contract price of the Goods and related services shall be paid after submission and acceptance of the Delivery Chalan.
10	The Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
11	The total Contract Price is BDT.....
12	The Procuring Entity shall retain or in other words deduct from the Payment due to the Supplier, at the rate of ten (10) percent of the contract price as security Deposit and kept it until expiration of the Warranty Period.
13	The minimum Warranty Period of the Supplies shall be 12 months ; starting from the date of completion of delivery in the form of submission by the Supplier and acceptance by the Procuring Entity, of the Delivery Chalan.
14	The Security deposit shall be returned to the Supplier within twenty one (21) days after expiry of the Warranty Period.
15	The Supplier shall remain liable to fulfil the obligations pursuant to Rule 40 (5) of the Public Procurement Rules, 2008.

16	The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services .
17	Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility
18	Damage to the Goods during the Warranty Period shall be remedied by the Supplier at the Supplier's own cost, if the damage arises from the supply and installation by the Supplier.
19	No modification to Scope of Supply and no Variations to the quantities ordered shall be permissible under any circumstances.
20	The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.
21	The Procuring Entity may, by written Notice sent to the Supplier, terminate the Contract in whole or in part at any time, if the Supplier: a. fails to deliver Goods and related services as per Delivery Schedule and Specifications. b. in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in delivery of goods and related services. c. fails to perform any other obligation(s) under the Contract.
22	The Procuring Entity and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
23	The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion and coercion in Section 64 of the Public Procurement Act, 2006 and Rule 127 of the Public Procurement Rules, 2008.

<p>For the Purchaser:</p> <p>DR.M.Sayedul Islam Chairman and Sub Project Manager HEQEP (CP-213). Department of Biochemistry and Molecular Biology , University of Dhaka..</p>	<p>For the Supplier:</p>
Date	Date

Quotation Submission Letter
[Use Letter-head Pad]

RFQ No: Bio/HEQ/RFQ -09/2016-17

Date:01.06.17

To:

DR.M.Sayedul Islam
Chairman and Sub Project Manager HEQEP (CP-213).
Department of Biochemistry
and Molecular Biology ,
University of Dhaka.

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for delivery of the Goods and related services named Furniture Fixture (G9)

The total Price of my/our Quotation is BDT

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 21(b) of the Terms and Conditions and pledge not to indulge in such practices in competing for or completion of delivery of Goods.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the RFQ Document issued by you on 01.06.17

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal
Date:

Higher Education Quality Enhancement Project (HEQEP)

REQUEST FOR QUOTATION

for

Furniture Fixture (G9)

RFQ No: Bio/HEQ/RFQ -09/2016-17

Date-**01.06.17**

To

1	The Higher Education Quality Enhancement Project(HEQEP)has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2	Detailed Specifications and, Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days
3	Quotation shall be prepared and submitted using the 'Quotation Document'.
4	Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in Para 6 below
5	No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6	Quotation in a sealed envelope or by fax or through electronic mail shall be submitted to the office of the undersigned by 11am or before 08/06/2017 The envelope containing the Quotation must be clearly marked "Quotation for Office Furniture Fixture (G9)and will be opened by the respected committee at 12.00pm on 08/06/2017 . Quotations received later than the time specified herein shall not be accepted
7	Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in Para 6 above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation
8	The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
9	All Quotations must be valid for a period of at least 120 days from the closing date of the Quotation.
10	No public opening of Quotations received by the closing date shall be held.
11	Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12	Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
13	Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid Trade License, Tax Identification Number (TIN), VAT Registration Number and Financial Solvency Certificate from any scheduled Bank; without which the Quotation may be considered non-responsive

14	Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
15	In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16	The supply of Goods and related services shall be completed within 45 days from the date of issuing the Purchase Order.
17	The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within 15 days of receipt of approval from the Approving Authority.
18	The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

DR.M.Sayedul Islam
Chairman and Sub Project Manager HEQEP (CP-213).
Department of Biochemistry
and Molecular Biology ,
University of Dhaka.

Distribution:

1. HEQEP for information and circulation in their notice board.
2. Web Programmer cum Web master for posting in the web site of Dhaka University.
- 3. Notice Board of** Department of Biochemistry and Molecular Biology , University of Dhaka.
4. Office File.

Technical Specification of the Furniture Fixture (G9)

Sl no	Item no	Description of Items	Full Technical Specification and Standards	Country of Origin	Make and Model
1	2	3	4	5	6
1		Old Table Repair	Size-8ftx3ft 6mm glass setting and foam fitting.		
2		Book self making	Size- L- 7ft,w-22ft,h-6ft shil karuh wooden making and polish.		
3		Old Book self Repair	Sliding glass fitting with channel		
4		Door making	Door making of Barmatic shegun wooden. Size- L4ft, h-7.5ft		

I/We declare to supply Goods and related services offered by me/us fully in compliance with the Technical Specifications and Standards mentioned hereinabove

<p>Signature of Quotationer with Seal</p>	<p>Date:</p>
<p>Name of Quotationer</p>	

Higher Education Quality Enhancement Project (HEQEP)
Price Schedule for Furniture Fixture (G9)

RFQ No: Bio/HEQ/RFQ -08/2016-17

Date-01/06/2017

SL.NO	Description of Items	Quantities	U/P TK	Total Price	Destination for Delivery of Goods
1	Old Table Repair	4 pcs			Department of Biochemistry and Molecular Biology University of Dhaka.
2	Book self making	3pcs			
3	Old Book self Repair	8 pcs			
4	Door making	1 pc			

Total Amount for Supply of Computer Accessories (G8) (Include of VAT and all applicable taxes; see Note 2 below)	In figure		
	In words		
Goods to be supplied to	Department of Biochemistry and Molecular Biology , University of Dhaka.		
Total Amount in Taka (in words)			
Delivery Offered	45 days from date of issuing the Purchase Order]		
Warranty Provided	36 months from date of completion of the delivery		

Signature of Quotationer with Seal	Date:
Name of Quotationer	

**Terms and Conditions
for
Supply of Goods and Payment**

1	Terms and Conditions contained herein shall be binding upon both the Procuring Entity and the Supplier for the purpose of administration and management of this Contract.
2	Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of the Public Procurement Act, 2006 and the Public Procurement Rules, 2008.
3	The Supplier shall have to complete the delivery in all respects within 45 days of issuing the Purchase Order in conformity with the Terms and Conditions.
4	The Supplier shall be entitled to an extension of the Delivery Schedule if the Procuring Entity delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
5	All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the Procuring Entity or his/her authorized representative.
6	The Procuring Entity shall check and verify the delivery made by the Supplier in conformity with the Technical Specifications and notify the Supplier of any Defects found.
7	If the Goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the Supplier, with reasons.
8	The Supplier shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
9	Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the Priced Schedule and Specifications. 100% of the Contract price of the Goods and related services shall be paid after submission and acceptance of the Delivery Chalan.
10	The Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
11	The total Contract Price is BDT.....
12	The Procuring Entity shall retain or in other words deduct from the Payment due to the Supplier, at the rate of ten (10) percent of the contract price as security Deposit and kept it until expiration of the Warranty Period.
13	The minimum Warranty Period of the Supplies shall be 12 months ; starting from the date of completion of delivery in the form of submission by the Supplier and acceptance by the Procuring Entity, of the Delivery Chalan.
14	The Security deposit shall be returned to the Supplier within twenty one (21) days after expiry of the Warranty Period.
15	The Supplier shall remain liable to fulfil the obligations pursuant to Rule 40 (5) of the Public Procurement Rules, 2008.
16	The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of

	property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services .
17	Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility
18	Damage to the Goods during the Warranty Period shall be remedied by the Supplier at the Supplier's own cost, if the damage arises from the supply and installation by the Supplier.
19	No modification to Scope of Supply and no Variations to the quantities ordered shall be permissible under any circumstances.
20	The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.
21	The Procuring Entity may, by written Notice sent to the Supplier, terminate the Contract in whole or in part at any time, if the Supplier: <ul style="list-style-type: none"> a. fails to deliver Goods and related services as per Delivery Schedule and Specifications. b. in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in delivery of goods and related services. c. fails to perform any other obligation(s) under the Contract.
22	The Procuring Entity and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
23	The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion and coercion in Section 64 of the Public Procurement Act, 2006 and Rule 127 of the Public Procurement Rules, 2008.

<p>For the Purchaser:</p> <p>DR.M.Sayedul Islam Chairman and Sub Project Manager HEQEP (CP-213). Department of Biochemistry and Molecular Biology , University of Dhaka..</p>	<p>For the Supplier:</p>
Date	Date