

Quotation Submission Letter

[Use Letter-head Pad]

RFQ No: Bio/HEQ/RFQ -02/2016-17

Date:24.05.17

To:

DR.M.Sayedul Islam
Chairman and Sub Project Manager HEQEP (CP-213).
Department of Biochemistry
and Molecular Biology ,
University of Dhaka.

I/We, the undersigned, offer to supply in conformity with the Terms and Conditions for delivery of the Goods and related services named Instrument for lab (G2)

The total Price of my/our Quotation is BDT

My/Our Quotation shall remain valid for the period stated in the RFQ Document and it shall remain binding upon us and, may be accepted at any time prior to the expiration of its validity period.

I/We declare that I/we have the legal capacity to enter into a contract with you, and have not been declared ineligible by the Government of Bangladesh on charges of engaging in corrupt, fraudulent, collusive or coercive practices. Furthermore, I/we am/are aware of Para 21(b) of the Terms and Conditions and pledge not to indulge in such practices in competing for or completion of delivery of Goods.

I/We am/are not submitting more than one Quotation in this RFQ process in my/our own name or other name or in different names. I/We understand that the Purchase Order issued by you shall constitute the Contract and will be binding upon me/us.

I/We have examined and have no reservations to the RFQ Document issued by you on 24.05.17

I/We understand that you reserve the right to reject all the Quotations or annul the procurement proceedings without incurring any liability to me/us.

Signature of Quotationer with Seal

Date:

Higher Education Quality Enhancement Project (HEQEP)
REQUEST FOR QUOTATION

for
Instrument for lab (G2)

RFQ No: Bio/HEQ/RFQ -01/2016-17

Date-24/05/2017

To

1	The Higher Education Quality Enhancement Project(HEQEP)has been allocated public funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2	Detailed Specifications and, Design & Drawings for the intended Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days
3	Quotation shall be prepared and submitted using the 'Quotation Document'.
4	Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in Para 6 below
5	No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6	Quotation in a sealed envelope or by fax or through electronic mail shall be submitted to the office of the undersigned by 11am or before 01/06/2017 The envelope containing the Quotation must be clearly marked "Quotation for Office Instruments for Lab (G2) and will be opened by the respected committee at 11.30am on 01/06/2017 . Quotations received later than the time specified herein shall not be accepted
7	Quotations received by fax or through electronic mail shall be sealed-enveloped by the Procuring Entity duly marked as stated in Para 6 above and, all Quotations thus received shall be sent to the Evaluation Committee for evaluation, without opening, by the same date of closing the Quotation
8	The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
9	All Quotations must be valid for a period of at least 120 days from the closing date of the Quotation.
10	No public opening of Quotations received by the closing date shall be held.
11	Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.
12	Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
13	Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid Trade License, Tax Identification Number (TIN), VAT Registration Number and Financial Solvency Certificate from any scheduled Bank; without which the Quotation may be considered non-responsive
14	Quotations shall be evaluated based on information and documents submitted with the

	Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
15	In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16	The supply of Goods and related services shall be completed within 45 days from the date of issuing the Purchase Order.
17	The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within 15 days of receipt of approval from the Approving Authority.
18	The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

DR.M.Sayedul Islam
Chairman and Sub Project Manager HEQEP (CP-213).
Department of Biochemistry
and Molecular Biology ,
University of Dhaka.

Distribution:

1. HEQEP for information and circulation in their notice board.
2. Web Programmer cum Web master for posting in the web site of Dhaka University.
- 3. Notice Board of** Department of Biochemistry and Molecular Biology , University of Dhaka.
4. Office File.

Technical Specification of the Lab Instruments (G2) Required

Sl no	Item no	Description of Items	Full Technical Specification and Standards	Country of Origin	Make and Model
1	2	3	4	5	6
1		Swing-out Centrifuge	Specification : <input type="checkbox"/> Maximum Speed : 10,000rpm <input type="checkbox"/> Maximum RCF : 11740G <input type="checkbox"/> Maximum Capacity : 1,000ml (250ml x 4 places) <input type="checkbox"/> Speed Control : Microprocessor feedback control <input type="checkbox"/> Drive : Induction motor Speed setting range : 100rpm to 10,000 rpm (100rpm increments) RFC setting range: 10 G to 11,740 G (Less than 300G : 10G increments, Over 300G : 100G increments) Time Setting Range : From 10 sec to 50 sec, in 10 sec increments, from 1 min to 99 min, in 1 min increments or <F> for free Safety Devices : • Imbalance	USA./UK/ Japan	

Sl no	Item no	Description of Items	Full Technical Specification and Standards	Country of Origin	Make and Model
2		Spectrophotometer	Baseline Flatness $\leq 0.003\text{A}$ 325nm – 1000nm smoothed Compartments Accessible from top, front or side Able to accommodate cells up to 100mm pathlength Available accessory for test-tubes up to 25mm diameter and 150mm height Removable, washable sample liner with magnetic placement and hold-down Detector Type Silicon Photodiode Dimensions (L x W x H) 35.5cm x 38.5cm x 19.5cm Display 5 in. diagonal, 32 bit color display, 800 x 480 pixels volts, 50-60Hz Keypad Tactile rubber 23 keys with numeric keypad Lamp 1000 Hrs typical service life Noise $\leq 0.001\text{A}$ at 0A , $\leq 0.001\text{A}$ at 1A, $\leq 0.002\text{A}$ at 2A RMS at 500nm. 60 consecutive measurements Optical Design Single beam, Photometric, Accuracy Instrument $\pm 0.002\text{A}$ (0 - 0.3A) 0.5% of ABS reading (0.301A - 2.5A) Photometric, Display -3A to +3A, 0 to 200 000 %T, 0 to 9 999 999 C Photometric, Range -3A to +3A Photometric, Repeatability $\pm 0.002\text{ A}$ Measured at 1.0 A @546nm Printer Thermal printer accessory with 80mm width paper Spectral Bandwidth 5 nm Stray Light $\leq 0.1\%T$ at 340nm and 400nm Measured using glass cutoff filters or NaNO ₂ at 340nm Wavelength, Accuracy $\pm 2\text{nm}$, Wavelength Data, Interval 1nm, Wavelength, Range 325nm – 1100nm Repeatability $\leq \pm 1\text{nm}$ Wavelength Scan Speed Automatic – up to 1200nm/min	USA./UK	

I/We declare to supply Goods and related services offered by me/us fully in compliance with the Technical Specifications and Standards mentioned hereinabove

Signature of Quotationer with Seal	Date:
Name of Quotationer	

Higher Education Quality Enhancement Project (HEQEP)
Price Schedule for Instruments for Lab (G2)

RFQ No: Bio/HEQ/RFQ -02/2016-17

Date-24/05/2017

SL.NO	Description of Items	Quantities	U/P TK	Total Price	Destination for Delivery of Goods
1	Swing-out Centrifuge	01			Department of Biochemistry and Molecular Biology University of Dhaka.
2	Spectrophotometer,	01			

Total Amount for Supply of Instruments for Lab (inclusive of VAT and all applicable taxes; see Note 2 below)	In figure		
	In words		

Department of Biochemistry and Molecular Biology , University of Dhaka.

Total Amount in Taka (in words)	
Delivery Offered	45 days from date of issuing the Purchase Order]
Warranty Provided	12 months from date of completion of the delivery

	Date:
Signature of Quotationer with Seal	
Name of Quotationer	

**Terms and Conditions
for
Supply of Goods and Payment**

1	Terms and Conditions contained herein shall be binding upon both the Procuring Entity and the Supplier for the purpose of administration and management of this Contract.
2	Implementation and interpretation of these Terms and Conditions shall, in general, be under the purview of the Public Procurement Act, 2006 and the Public Procurement Rules, 2008.
3	The Supplier shall have to complete the delivery in all respects within 45 days of issuing the Purchase Order in conformity with the Terms and Conditions.
4	The Supplier shall be entitled to an extension of the Delivery Schedule if the Procuring Entity delays in receiving the Goods and related services or if Force Majeure situation occurs or for any other reasons acceptable to the Procuring Entity on justifiable grounds duly recorded.
5	All delivery under the Contract shall at all times be open to examination, inspection, measurements, testing, commissioning, and supervision of the Procuring Entity or his/her authorized representative.
6	The Procuring Entity shall check and verify the delivery made by the Supplier in conformity with the Technical Specifications and notify the Supplier of any Defects found.
7	If the Goods are found to be defective or otherwise not in accordance with the specifications, the Procuring Entity may reject the supplies by giving due notice to the Supplier, with reasons.
8	The Supplier shall be entirely responsible for payment of all taxes, duties, fees, and such other levies under the Applicable Law.
9	Notwithstanding any other practice, the payment shall be based on the actual delivery of goods on the basis of the quantity of each item of Goods in accordance with the Priced Schedule and Specifications. 100% of the Contract price of the Goods and related services shall be paid after submission and acceptance of the Delivery Chalan.
10	The Supplier's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law.
11	The total Contract Price is BDT.....
12	The Procuring Entity shall retain or in other words deduct from the Payment due to the Supplier, at the rate of ten (10) percent of the contract price as security Deposit and kept it until expiration of the Warranty Period.
13	The minimum Warranty Period of the Supplies shall be 12 months ; starting from the date of completion of delivery in the form of submission by the Supplier and acceptance by the Procuring Entity, of the Delivery Chalan.
14	The Security deposit shall be returned to the Supplier within twenty one (21) days after expiry of the Warranty Period.
15	The Supplier shall remain liable to fulfil the obligations pursuant to Rule 40 (5) of the Public Procurement Rules, 2008.

16	The Supplier shall keep the Procurement Entity harmless and indemnify from any claim, loss of property or life to himself/herself, his/her workmen or staff, any staff of the Procurement Entity or any third party while delivering the Goods and related services .
17	Any claim arising out of delivery of Goods and related services shall be settled by the Supplier at his/her own cost and responsibility
18	Damage to the Goods during the Warranty Period shall be remedied by the Supplier at the Supplier's own cost, if the damage arises from the supply and installation by the Supplier.
19	No modification to Scope of Supply and no Variations to the quantities ordered shall be permissible under any circumstances.
20	The Procuring Entity contracting shall amend the Contract incorporating required approved changes subsequently introduced to the original Terms and Conditions in line with Rules, where necessary.
21	The Procuring Entity may, by written Notice sent to the Supplier, terminate the Contract in whole or in part at any time, if the Supplier: <ul style="list-style-type: none"> a. fails to deliver Goods and related services as per Delivery Schedule and Specifications. b. in the judgement of the Procuring Entity, has engaged in any corrupt, fraudulent, collusive or coercive practices in competing for or in delivery of goods and related services. c. fails to perform any other obligation(s) under the Contract.
22	The Procuring Entity and the Supplier shall use their best efforts to settle amicably all possible disputes arising out of or in connection with this Contract or its interpretation.
23	The Supplier shall be subject to, and aware of provision on corruption, fraudulence, collusion and coercion in Section 64 of the Public Procurement Act, 2006 and Rule 127 of the Public Procurement Rules, 2008.

<p>For the Purchaser:</p> <p>DR.M.Sayedul Islam Chairman and Sub Project Manager HEQEP (CP-213). Department of Biochemistry and Molecular Biology , University of Dhaka..</p>	<p>For the Supplier:</p>
Date	Date

