



**DEPARTMENT OF MATHEMATICS
UNIVERSITY OF DHAKA
DHAKA -1000
du_math@yahoo.com**

(Schedule)

RFQ Ref. No.: DU/MTH/19-01

২৩ বৈশাখ ১৪২৬ বাং

০৬ মে ২০১৯ইং

Name and Address of the
Company:

Contact Telephone Number:

Sealed quotations (single envelope system) are invited from bonafide distributors/dealers/suppliers for supply of the following items for the Department of Mathematics, University of Dhaka. Each bidder must submit their renewed Trade License, VAT, TAX, TIN Certificates and Bank Solvency Certificate along with the quotations:

Item	Equipments with Price	Qty.	Unit Price	Total Price
1.	Photocopier Machine: (Minimum Specification) Type: B & W Photocopier; Functions: Copy, Print, Scan; First Page Copy Speed - 6.4sec; Paper Size - A5-R to A3 / ST-R to LD; Copy Speed - 23ppm, Scan Speed (B & W): 25ppm, Copy Resolution: 2400 x 600dpi, Multiple Copy: Up to 999, Scan Speed: 22ppm, Scan Resolution: 150/200/300/400/600dpi, Scan Data Format: TIFF, PDF, JPEG; Scan Features: USB direct; Print Speed: 23ppm, Print Resolution: 600 x 600dpi, 2400 x 600dpi, Duplexing: Optional; Input Paper Capacity (Standard): 350sheets; Interface (Built-in) - USB; Memory: 512MB, Power Source: 220-240V; Warranty - 1 year, Origin - Japan.	1		
2.	Multifunction Mono Laser Printer: (Minimum Specification) First page print: 9.0 sec; Print Resolution: 600x600dpi; Print Speed: 18ppm; Duplex: Manual/Auto; Scan Paper Size: A4; Interface: USB; Memory: 128MB	14		
3.	Speaker: Logitech Z120, type: USB, 1.2 Watt	3		
4.	Pen drive: Capacity: 32GB, USB3.1, Lifetime warranty	30		
5.	Photocopier Toner: 2501S (Ricoh Original)	2		
6.	Photocopier Toner: 2309E (Toshiba Original)	2		
7.	Compatible Toner: Printer Model- HP-1102 (04 Pcs), HP-401dn (01 Pcs), Samsung-2165 (03 Pcs), Toner Brand: Euro	8		
8.	Compatible Toner: Printer Model- Brother HL-L6200DW, Toner Brand: Power Print/Equivalent	3		
9.	Compatible Toner: Printer Model-Brother HL-L2320D (02 Pcs), Brother HL-2140 (02 Pcs.), Toner Brand: Power Print/Equivalent	4		
	Tk. In word:			

The quotation may be submitted latest by 11:30am 13th May 2019 and will be opened on the same date of 13th May 2019 at 12:00pm in presence of bidders (if present).

**Terms and Condition:**

01. Quotation shall be prepared and submitted using the "Quotation Document".
02. Quotation validity should be **10 days**.
03. A contract to be done on Non-judicial stamp of Tk 300.00
04. The purchase order that constitutes the contract binding upon the supplier and the procuring entity shall be issued within **2 days** of receipt of approval from the approving authority.
05. Time of delivery period: Approximately **2 months** from the date of issuing the NOA or purchase order.
06. **Warranty period** (One year warranty for Photocopier machine and Multifunction laser printer, lifetime for Pen drive and others as per market) from the date of supply.
07. The supplier must come to the department for repairing or replacement of the product (if necessary) during the warranty period.
08. **No security money** is required for submission of quotation and delivery of the goods (if awarded) respectively.
09. Quotationer's price shall be inclusive of profit, overhead and all kinds of taxes, duties, fees, levies and other charges to be paid under the applicable law, if the contract is awarded.
10. Quotation shall be evaluated based on information and documents submitted with the quotations, by the evaluation committee and at least three (3) responsive quotations will be required to determine the lowest evaluated responsive quotations for award of the contract.
11. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the evaluation committee.
12. No public opening of quotation received by the closing date shall be held.
13. The procuring entity may extend the deadline for submission of quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to rule 71 (4) of the public procurement rules, 2008.
14. The procuring entity reserves the right to reject all the quotations or annual the procurement proceedings.

Attalder
06/05/19

(Professor Dr. Amal Krishna Halder)
Chairman
Department of Mathematics

চেয়ারম্যান
গণিত বিভাগ
ঢাকা বিশ্ববিদ্যালয়

Distribution:

1. Notice Boards of the Department of Mathematics, University of Dhaka, Dhaka-1000
2. Office File
3. Dhaka University website